

**SCHOOL COMMITTEE MEETING  
AGENDA  
WEDNESDAY, SEPTEMBER 23, 2020  
7:00 P.M.  
CARLISLE SCHOOL COMMUNITY ROOM  
AND ZOOM REMOTE ACCESS**

In order to adhere to social distancing guidelines, 5 members of the public will be allowed access to this meeting in the Community Room at the Carlisle School. Per Governor Baker's order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, members of the public who cannot access this meeting in the Community Room can access it via live stream at:

<https://us02web.zoom.us/j/83319243813?pwd=aVJ0dlZlTUUp0SEZja2lZOVhTNzN5UT09>

Meeting ID: 833 1924 3813

Passcode: L\$+QE7

The School Committee reserves the right to implement additional remote participation procedures and will notify the public of these procedures as soon as practicable. Public comments are welcome as per the agenda.

**I. Call to Order**

Chair announces the meeting is being recorded.

**II. Review/Approve Minutes**

A. Meeting of September 16, 2020

**III. Information/Discussion Items**

A. State and Local COVID Dashboard

B. School Reopening

**IV. Members'/Committee Reports as Needed**

A. Representative to the Highland Building Committee

**V. Warrants: None**

**VI. Action Items: None**

**VII. Public Comments**

**VIII. Adjourn Meeting**

The agenda items listed are those that the Chair reasonably anticipates will be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. All School Committee meetings may be recorded via audio and video by the School Committee.

DRAFT

**Carlisle School Committee**  
Minutes  
Wednesday, September 16, 2020  
7:00 p.m.  
Carlisle School Community Room  
and Zoom Remote Access

Present– School Committee: Christine Lear - Chair, Amanda Comperchio, Jack Huntress  
Present – School Committee via Zoom: Eva Mostoufi, Sara Wilson  
Present– School Administration: James O’Shea, Superintendent  
Present – School Administration via Zoom: Matt Mehler, Middle School Principal; Dennet Sidell, Elementary Principal; Lori Bruce, Director of Student Support Services; Anne Mahan, Business Manager; Nancy Anderson, Assistant to the Superintendent.

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<https://us02web.zoom.us/j/82127075057?pwd=UnlQc1ROdncxKzJwTFM5eU5tR1Vwdz09>

Meeting ID: 821 2707 5057

Passcode: 7#Fy7g

Public comments were posted via the chat box. Questions/Comments were read and answered by the School Committee via live stream.

**I. Call to Order**

Ms. Lear called the meeting to order at 7:01 p.m. and stated that the meeting was being recorded.

**II. Review/Approve Minutes**

- A. Meeting of September 9, 2020. Ms. Mostoufi made a motion to approve the minutes of September 9, 2020; Ms. Wilson seconded the motion. There was no discussion. The following votes were taken in roll call: Comperchio, aye; Huntress, aye; Lear, aye; Mostoufi, aye; Wilson, aye.

**III. Information/Discussion Items**

- A. State and Local COVID Dashboard. Ms. Lear began by saying that the school opening was amazing. The teachers and staff were warm and welcoming to children, and children were excited to be at school. Ms. Lear thanked the following people: Rob Fortado and the facilities department, the parents, teachers and staff, the COVID Task force, and Dr. Sidell, Dr. Mehler and Lori Bruce for leading their teams. She also thanked the members of the School Committee and Mr. O’Shea. Mr. Huntress added that the kids were fired up and parents were too; it’s been an amazing couple of days. Mr. O’Shea shared the weekly COVID Dashboard with the State graphic. He noted Carlisle was still in the gray area, with fewer than 5 cases, and a less than 1 positivity rate. There have been a total of

21 cases in Carlisle and none in the last 14 days. 272 tests were done in the last 15 days with zero positive cases. These statistics are from the Mass Department of Public Health.

- B. School Reopening. Mr. O’Shea shared the opening day enrollments. Pre-K: 9, K: 53, Grade 1: 52, Grade 2: 63, Grade 3: 68, Grade 4: 68, Grade 5: 60, Grade 6: 68, Grade 7: 79, Grade 8: 68, for a total of 588 students. 479 are in-person and 109 are Family Choice Remote (FCR). It was noted that the enrollment projections from last year were between 594-612. We are below this range this year, and are sending out a survey to parents of withdrawn students to gather more data. In the final preparations for school reopening, there was a lot of coordination of schedules. Lauren Sawyer shared an update from the Health Office, including the implementation of the daily health check app Monohubb. Sue Robichaud shared lunch program information. This year, any child can ask for a lunch and it will be provided free of charge. Ms. Robichaud and the kitchen staff prepare the lunches which are ready for pick up at lunchtime. Mr. O’Shea thanked Ms. Robichaud and her team. Mr. O’Shea said the Safe Routes map, provided by Janne Corneil and the Master Planning Committee, was shared with the School. The map included information about current construction and detours. Mr. O’Shea thanked Chief Fisher, who shared that he had found out last Friday about the paving being done in the center of Town. Due to Chief Fisher’s discussion with the paving company, the paving work was completed in one day. Information about the Safe Routes are posted on the school website. Mr. O’Shea said that people were happy and cooperative on the first day of School. The staff worked hard to make the campus beautiful, with balloons set up over different entrances and the Carlisle Husky welcoming people. He thanked the faculty, staff, community volunteers, the PTO, and everyone who stepped forward to assist in assembling desks, giving directions, and doing what needed to be done. Moving forward, the administration will meet with teachers and staff and gather feedback on how the school programs are working. Surveys are being developed to send to parents and students, and these will be sent on a regular basis to monitor the programs in place. The CSC will receive updates as this information is gathered; challenges will be identified and improvements will be shared. Mr. O’Shea noted that social emotional support for faculty, staff and families will be provided through Riverside Trauma Center. There is an orientation meeting this Thursday at 2:00, a family orientation on Tuesday, September 22 at 7 PM, and the School plans to coordinate a session for middle school students as well. Sessions will be recorded for families that can’t access the Zoom meeting due to participant limits. Ms. Wilson suggested setting it up as a Webinar so more people can attend. Mr. O’Shea will look into adding the webinar feature to the Zoom account. Mr. O’Shea ended with thanking all Town departments, the LEPC, the faculty, staff, administrative team, volunteers, community members, parents and students for their patience and cooperation. Ms. Mostoufi asked if there are new families in Carlisle and Mr. O’Shea answered that yes, there are several move-ins. The students participating in FCR helps reduce the number of students in school on a daily basis so 6 feet distancing can be observed. Mr. Huntress asked if there is any procedure that is challenging or are things going as expected. Mr. O’Shea said that things are going as expected for the most part. Challenges include giving students mask breaks, and the School is still waiting for outdoor furniture to be delivered so classes can be held outside. Everyone was aware there would be issues and people are always working toward solutions. Mr. O’Shea said that pick up and drop off went well. Ms. Wilson shared that CCHS created their own

internal dashboard, listing cases which were all negative, and asked if Carlisle had enough people in the school community to report similar findings. In Concord, it's a lot of self-reporting. Ms. Mostoufi added that Concord uses a similar procedure to Carlisle's with the health check; then they put the information in a document that shows why a person was tested, whether it was prompted by being symptomatic or because of travel. Ms. Wilson will send it to Mr. O'Shea. Mr. O'Shea will explore this idea with Lauren Sawyer and reach out to CCHS about how are they gathering information. Mr. Huntress asked about how lunch will work in Phase II. Mr. O'Shea answered that lunch will be held outside as much as possible. Ms. Mostoufi asked if the School has looked at the CO2 levels. Mr. O'Shea said the School is constantly gathering that data and will provide updates to the CSC. It was reported that FCR is going well for families too. Mr. Huntress summarized that there have been a thousand adjustments that the School has made to make this a positive experience for students and acknowledged the thoughtfulness, the system, and the process. Ms. Lear noted that some communities don't cooperate like Carlisle does, citing the community members that helped put desks together last week as an example. Everyone works together to make things happen.

#### **IV. Members'/Committee Reports as Needed**

COVID Task Force: Ms. Mostoufi reported that the Board of Health has provided materials that address COVID testing. They are still not advising systematic testing for faculty or children.

They provided information about where people can get free testing; if people want to travel, test results are provided in one or two days. Ms. Mostoufi wants these resources to be accessible to Carlisle families. Mr. O'Shea asked that Ms. Mostoufi send the information to Ms. Anderson.

CCRS: Ms. Mostoufi reported that Concord held its Town Meeting and the budget was approved. Ms. Wilson added that two electric school busses will be funded through a grant related to sustainability goals. Ms. Wilson reported that she is the Chair of the Region. Back to school for both CCHS and Concord elementary schools went well this past week. Ms. Mostoufi said CCHS students adhered to masking, they are doing best to distance, and she didn't think the traffic at drop off or pick up was too bad. There is a hybrid model in place at CCHS. Remote instruction is not the same as last year; it is more organized, and more like regular school. Ms. Wilson said that it's a nice mix of having kids in school and remote learning.

#### **V. Warrants**

There were no warrants.

#### **VI. Action Items**

There were no action items.

#### **VII. Public Comments**

Alan Lewis congratulated everyone on a successful opening. His neighbor, a kindergartener across the street, had great things to say about school. He felt this was a testament to everyone working well together. Ms. Comperchio asked about when the Policy Subcommittee will meet; Ms. Lear answered that we should wait a bit and focus on the School reopening. Mr. Huntress asked if committee members can walk the halls to see how things look. Mr. O'Shea asked members to contact him and he will help coordinate a visit.

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**VIII. Adjourn Meeting**

Mr. Huntress made a motion to adjourn the meeting; Ms. Comperchio seconded the motion. The following votes were taken in Roll Call: Comperchio, aye; Huntress, aye; Lear, aye; Mostoufi, aye; Wilson, aye. The public meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Nancy Anderson  
Assistant to the Superintendent