

# Carlisle Special Education

Parent Advisory Council (SEPAC)

Board Meeting Minutes

January 23, 2019, 8:45am

Spaulding Conference Room

## Attendees:

Will Verbits, Director of Student Services, CPS

Kate Mazzola, Co-Chair Carlisle SEPAC

Angela Richardson, Co-Chair Carlisle SEPAC

Carole Yelle, President Concord SEPAC

Meredith Bielecki, Parent

Camelia Rosca, Parent

Melissa Suderman, Parent

Atara Korik, Parent

Jennifer Silverstone, Parent

## Meeting Minutes:

The meeting started at 9 am with introductions.

Minutes of the November 28, 2018 meeting were reviewed and approved.

A parent asked a question about how public the minutes of meetings will be. Minutes are approved by membership of committee and are posted on the school website.

It was suggested by a parent, given the current demographic of SEPAC meeting attendees, that it would be good to recruit a middle school member to have broader exposure.

The Board voted elections of the following SEPAC positions:

Co-Chair (Kate Mazzola and Angela Richardson)

Publicity (Meredith Bielecki)

Treasurer (Melissa Suderman)

Secretary (Atara Korik)

**ACTION:** All SEPAC board members will get sworn in by the Carlisle Clerk at the town hall before the February SEPAC meeting.

**ACTION:** Angela will distribute the current SEPAC by-laws and board members to review and update role descriptions where appropriate. All changes will be discussed, considered and voted on at the February meeting.

Will Verbits gave an overview of the SEPAC funds. At the time of the meeting, available funds were \$269.16.

A parent raised the idea of implementing PBS – a school-wide information system. This is a way to record data on children’s progress systematically. Will Verbits noted this was not part of the school culture / infrastructure, and would need to be raised at the school committee level.

Will Verbits reported on the Wellness Committee, which meets regularly. A SEPAC representative would be welcome to attend. Under consideration is a joint presentation Wellness / SEPAC for school staff to present an informational session to parents.

A parent reported that CPS is a member of the Middlesex Youth Partnership. SEPAC / Wellness might want to co-sponsor an event.

**ACTION:** Co-Chairs to draft a plan for a presentation by school psychologists, or special education representatives.

The board discussed 2018/2019 Carlisle SEPAC membership in the Federation for Children with Special Needs. Annual membership is ~\$400. Basic membership is \$275. However, membership runs from July -July). One of the biggest membership benefits is the delivery of the Parents Rights presentation. If Carlisle SEPAC is not a member, the district will give the presentation.

**ACTION:** Angela to connect with Leslie at the Federation to determine whether we can get prorated membership, or if the SEPAC should pursue membership for the 2019-2020 school year.

**ACTION:** SEPAC to reach out to School committee to request an advisor (cc Jim O’Shea).

The meeting was adjourned at \_10.45am\_  
Submitted by Angela Richardson, Co-Chair